

# UNDERGRADUATE POLICIES

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## Academic Appeals Board

Exceptions to academic regulations are considered by an Academic Appeals Board that consists of faculty and student representatives. The Academic Appeals Board will consider petitions of the following undergraduate requirements:

- general education
- university graduation
- 60 upper-division credits
- 45 credits in residence
- 15 upper division residence credits in major
- foreign language

To submit an appeal to the board, consult with the graduation evaluator in the Records and Registration Office in Sutton Hall. Submission of an appeal should be made sufficiently in advance of graduation so that program planning can be done according to the decision of the board to approve, deny or reconsider the petition.

The Academic Appeals Board does not consider cases that apply to majors or minors, grade appeals or professional certification. Consult with the appropriate department chair or program director to discuss any of these matters.

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## Academic Forgiveness Policy

1. Undergraduate students may make a one-time petition to have up to two consecutive quarters removed from the calculation of their credits and GPA. The course work must have been completed at least five years prior to this petition.
2. Forgiven courses cannot be used to satisfy any academic requirement.
3. Academic forgiveness may be recommended on a case-by-case basis during advising.
4. To be eligible for academic forgiveness, a student must have completed 30 consecutive credits at Eastern, maintained a GPA  $\geq 2.5$  and have declared a major.
5. Academic forgiveness may not be revoked. For further information on Academic Forgiveness, go to the Records and Registration Office, 201 Sutton Hall or call 509.359.2321.

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## Academic Probation, Dismissal and Reinstatement

All undergraduate students are held to the following academic policies and standards:

- all Eastern Washington University undergraduate students in their first quarter who do not attain a minimum GPA  $>2.0$  will be placed on Academic Warning;
- at the end of each quarter, continuing undergraduate students who do not attain a cumulative GPA  $\geq 2.0$  are placed on Academic Probation for the next quarter of enrollment;
- undergraduate students on Academic Warning or Academic Probation who attain a cumulative GPA  $\geq 2.0$  are automatically removed from probation;
- undergraduate students on Academic Probation who attain a quarterly GPA of  $>2.0$  but whose cumulative GPA is still  $<2.0$  will remain on Academic Probation;
- undergraduate students on Academic Warning who attain a quarterly GPA of  $>2.0$  but whose cumulative GPA is still  $<2.0$  will be moved to Academic Probation;
- undergraduate students on Academic Probation whose cumulative GPA remains  $<2.0$  and whose quarterly GPA is  $<2.0$  will be dismissed from the university;
- to re-enroll after being academically dismissed, officially declared and undeclared students must petition for academic reinstatement through the Office of General Undergraduate Academic Advising (GUAA);
  - students who were officially declared at the time of dismissal and are out for more than one year are dropped from the major;
  - students in this situation will need to re-apply to EWU, as a former student returning (FSR). Please see [www.ewu.edu/Apply.xml](http://www.ewu.edu/Apply.xml) (<http://www.ewu.edu/Apply.xml>).
- a dismissed undergraduate student is not eligible to enroll the following academic quarter (fall, winter, spring or summer);
  - first-time dismissed undergraduate students will be eligible to petition for reinstatement after one quarter;
  - undergraduate students dismissed a second time will be eligible to petition for reinstatement after one year;
  - students who are dismissed at the end of spring quarter will not be eligible to enroll in summer or fall quarter but may petition for reinstatement for winter quarter;
- to be eligible for academic reinstatement, dismissed undergraduate students must demonstrate an improved academic performance or readiness for academic success;
- the academic reinstatement process is coordinated through General Undergraduate Academic Advising (GUAA). Visit the GUAA website [access.ewu.edu/academic-advising](http://access.ewu.edu/academic-advising) (<http://access.ewu.edu/academic-advising>) for additional information or call 509.359.2345.

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## Academic Honors

### Deans' Honor List

Undergraduate and post baccalaureate students who complete at least 12 graded credits in a given quarter with a GPA  $\geq 3.50$  will be placed on the quarterly Deans' Honor List for academic excellence. The honor is also recorded on their university transcript.

### Honors at Graduation

Graduating seniors with a GPA between

- 4.00 and 3.9 = Summa Cum Laude
- 3.89 and 3.7 = Magna Cum Laude

3.69 and 3.5 = Cum Laude

Graduating seniors who achieve academic honors will be formally recognized during commencement, on university transcripts and on their diploma. Baccalaureate honors are awarded only to recipients of a first baccalaureate degree. These honors are earned by those students who have completed no fewer than 90 credits at this institution; 60 credits must be for courses in which grade points are awarded. Honors are calculated only on college-level credits earned at this institution.

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## **Academic Standards**

Students who enroll at EWU for a second baccalaureate degree, having completed their first undergraduate degree at another university, will have their graduation GPA based on their EWU career only. These students will be eligible for quarterly deans list, under the same standards as any other undergraduate student, but are not eligible for graduation honors.